

Minutes: April 20, 2011

Regular meeting of Summit Nordic Ski Club, Frisco, CO 5:30 pm

Board Members Present: Dan McCreery, Barb Ellis, Brenda McDonnell, Dan Gibbs

Others present: Joe Howdyshell

Meeting called to order by President Dan McCreery @ 5:45pm

Dan McCreery presented March minutes for approval.

Brief discussion: It would be more helpful to have minutes issued shortly after a meeting so that "action" items could be noted and accomplished before the following meeting.

Motion: Aim to have minutes issued to board members 48 hours after meetings. (McDonnell/Ellis)  
Approved

1. Dan Gibbs presented a grant/fundraising opportunity to the group and discussed the relevance of networking with grant "givers". Rural Mountain Philanthropy Days June 15-17, 2011

Held only **once every four years** in the Mountain Region, the community of Edwards has been selected to host this year's event.

The **Mountain Rural Philanthropy Days** seeks to:

- Increase the number of grants and the total dollar amount of grants that are made to nonprofit organizations in your counties
- Improve regional collaboration among nonprofit organizations and the nonprofit, for-profit and government sectors
- Increase the capacity building of local nonprofits to serve their communities more effectively and efficiently

<http://www.mountainrpd.org>

Motion: Approve \$125 to send a delegate to Rural Mountain Philanthropy Days this June.  
(Gibbs/Ellis)  
Approved.

2. Review of Minutes from March Meeting

- WEBSITE

Discussion about making website up to date with current information, professional and accurate for viewing by prospective donors and grant makers, appealing to prospective members and a source of immediate information for current members.

Joe Howdyshell has heard from club member parent Rebecca Casabonne that she would be interested in maintaining the website.

ACTION: Joe to meet with Rebecca and a representative from Time For Cake to determine fees for their services. Specifically discuss ideas for reworking the website using the existing template to include additional information, facilitate purchase of retail products and donation by interested parties. Discuss fees for maintaining the site.

Further discussion on historical information to be included on the site. Dan McCreery has worked on an outline for an MYP project that a high school student could use to develop an alumni database and rework the website per the guidelines above.

ACTION: Brenda McDonnell to call SHS counselor to investigate possibility of approaching a high school student for this task.

- TEAM EQUIPMENT

Discussion on progress of retrieving equipment loaned to members.

ACTION: Joe to complete "retrieval" and provide detailed inventory of all ski equipment owned by club.

- EVALUATIONS

All coach evaluations still need to be completed. Dan M. will be doing Joe's evaluation and Joe will do other coach evaluations. Importance of timely evaluations and need for

standardized evaluation format was discussed. Input from club survey sent via Survey Monkey should be included with evaluations. It was agreed that all evaluations should be completed no later than mid May this year.

ACTION: Joe, Barb Ellis and Brenda to meet Friday, April 29 to develop evaluation format.

ACTION: Brenda to call Little Shooter members to obtain email addresses so they can be included in Survey Monkey.

- MISSION STATEMENT

Dan G and Mac worked on a revised Mission statement and would like feedback from board by Monday, April 25<sup>th</sup>. Draft has been emailed to board members.

ACTION: All board to review Mission Statement as proposed and comment via email before 4/25/2011. Discuss with focus on junior participation and community health.

- PRINT PIECE

Kevin Mastin not available to review this on a volunteer basis until end of April. Brenda will meet with him as soon as he has time in his schedule.

- SUMMIT FOUNDATION GRANT

Completed and submitted on schedule. Discussion about the many questions and issues that arose in the preparation of the grant and the need to schedule additional time for the board to meet and discuss these questions and issues.

- RECAP WINTER EVENTS

Still needs to be completed.

### 3. New Business.

- REVIEW CURRENT FINANCIALS

Bill for JO Grinding

Bill of \$582 for grinding JO skiers' skis should be reimbursed to the club in light of the additional scholarships that were awarded to JO skiers. Individual reimbursement should be commensurate with the number of skis each skier sent to be ground.

Van Insurance due in May

Roller Ski Order placed and reimbursement

Summer program fees.

- GRANT APPLICATION

Barb Ellis presented a grant opportunity from Breckenridge Grand Vacations (Grand Timber Lodge) which has two grant review cycles. An application for grants is due May 1,2011. Summit Foundation grant information could be used for this grant application.

ACTION: Barb and Brenda to work on this grant.

- NEED FOR EXTENDED MEETINGS IN MAY

Discussion about various business items that are still outstanding that need to be discussed and resolved and the need to schedule additional meeting time to do so.

It was agree to hold two additional meetings outside the regularly scheduled monthly board meetings. Scheduled: Monday, April 25,2011 and Friday, May 13, 2011

- FUTURE BUSINESS AGENDA ITEMS

- Yearly Budgets

- Accounting Set Up

- Coach Job Descriptions and Evaluation Formats

- Management of Equipment, Uniforms and Wax

- Scholarship Awards

- Volunteer Hours including meals

- Fundraising – Grants, Alumni, Donors, Sponsorship

- Vans

- Race Set Up, Hosting, Billing

